

Meeting name	Focus group	topics	organizer	Frequency
Consortia Meeting	everyone	project updates, general stuff, networking	Hub	annual
Area Meeting	PI's & lead scientists	Project updates, development of Area topics, new project ideas	Area speaker & Hub	3 x pa
Stammtisch	mainly „Lab-work force“ (PhDs, Post Docs, technicians), but everyone who has time and is interested in SaxoCell	Informal networking, daily problems in the lab, in preparation: presentation of methods/ people / companies, „questions no one dares to ask“	Hub	6 x pa, every 2 months, planned alternating as life/online event
project meetings with the Hub / Projektfortschrittsabfrage	individual projects PIs & Hub (& Platforms on request)	project update, exploitation, organizational stuff, problem solving	Projects & Hub	As needed and each quartal (4 x pa)
Internal project meetings	project stuff	project planning, organizational stuff, problem solving	projects individually	as needed (you can always invite the Hub (& the Platforms) to join here too)

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planned: Spark Meetings	everyone interested in one special research topic	initiated by individual Areas about specific topics – as they might be interesting for several groups: Area overlapping = open to everyone interested, e.g. Presentation of group internal methods	Hub & initiating Area	Upon request

**Additional channels for connecting and sharing information:**

**Hub:** you can always tell the Hub if you have any request or information interesting for the complete cluster – we will place it on the appropriate channel

**Members Area on the website:**

- **Wonder link:** The link to our online Stammtisch is always available. So, if you want to have a meeting with any of our members you can always make this program your personal meeting place. No need to send Teams or Zoom invitations, you can just enter this room reserved for SaxoCell via the link on our website. All you need is a microphone and if possible a camera. If you are up to 5 people you can meet in a circle simply by sticking your avatars together. For more people (up to 50) go to the “chit-chat corner”.
- **Forum:**
  - o all Areas and the Platforms have an individual thread they can use to communicate and discuss with each other.
  - o The thread “**general topics**” is your platform if you want to highlight a paper, conference or anything else you want to share with the Cluster.